



5817 Signal Ave, NE Albuquerque, NM 87113

Which property are you interested in applying for? (Please check any that apply)

- Staybridge Suites Albuquerque North Days Inn Bernalillo
 Holiday Inn Express Bernalillo

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First MI

Address: _____
Street Address Apt #

City State Zip Code

Phone: (____) _____ Email: _____

Are you over 18? _____ Position Applied for: _____

Desired Salary: _____ Full time/ Part time (please circle one)

Have you ever been convicted of any crime (excluding minor traffic violations) including DWI? _____

If yes, state the offense, location, date and disposition. _____

Note: A conviction will not necessarily disqualify you from employment.

Have you ever worked for or applied for this company before? _____

If yes, when, and why was the job terminated? _____

Do you have any obligations that would limit your availability to work overtime? _____
If yes, please explain. _____

Education

High School: _____ Did you Graduate _____

From: _____ to _____ Degree: _____

College: _____ Did you Graduate _____

From: _____ to _____ Degree: _____

Other: _____ Did you Graduate _____

From: _____ to _____ Degree: _____

List any scholastic achievements, offices held and activities involved in during school: _____

List and describe any other specialized training: _____

If you didn't graduate, why did you leave? _____

Are you planning to pursue further studies? _____ If so, when, where, and what courses? _____

Military Service

Have you ever served in the Military? _____ Branch: _____

From: _____ To: _____ Rank at Discharge: _____

Type of Discharge: _____

If other than honorable please explain: _____

Availability

Will you abide by the safety rules of this company? _____

How many days of work have you missed in the last 2 years? Why? _____

Is there any reason why you would be unwilling or unable to report to work on time every day as scheduled?
If yes, please explain:

Work History

This page may be left blank if application is accompanied by a resume exhibiting the past 5 years of work history.
Please list ALL of your employers in last 5 years. If more space is needed please attach a separate sheet.

Company: _____ Phone: _____

Address: _____ Supervisor _____

Job Title: _____ Starting Salary: _____ Ending Salary: _____

Responsibilities: _____

From: _____ to: _____ Reason for Leaving: _____

May we contact your previous employer for a reference? _____

Company: _____ Phone: _____

Address: _____ Supervisor _____

Job Title: _____ Starting Salary: _____ Ending Salary: _____

Responsibilities: _____

From: _____ to: _____ Reason for Leaving: _____

May we contact your previous employer for a reference? _____

Company: _____ Phone: _____

Address: _____ Supervisor _____

Job Title: _____ Starting Salary: _____ Ending Salary: _____

Responsibilities: _____

From: _____ to: _____ Reason for Leaving: _____

May we contact your previous employer for a reference? _____

References

Please list three professional references that we may contact (no familial relationship).

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____ e-mail: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____ e-mail: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____ e-mail: _____

Have you ever been fired or asked to resign from a job? _____ If yes please explain: _____

Use the space below to describe the skills which you feel particularly qualify you for a position with us.
If you need more space please attach additional page(s). _____

Why do you think you want to work here? (attach additional page if necessary)

What do you do in your spare time? (attach additional page if necessary)

Describe the working conditions you need in order to perform at your best. (attach additional page if necessary)

I certify that my answers to the foregoing questions are true and correct without any consequential omissions of any kind whatsoever. I understand that if I am employed, and any false, misleading, or otherwise incorrect statements made on this application form or during any interviews may be grounds for my immediate discharge. I understand that I may not be hired for providing false or misleading information. I hereby authorize the Company to contact any company or individual it deems appropriate to investigate my employment history, character and qualifications and I give my full and complete consent to their revealing any and all information they wish as a result of this investigation. In addition, I hereby waive my right to bring any cause of action against these individuals for defamation, invasion of privacy or any other reason because of their statements. I consent the Company to perform a Criminal Background Check. I agree that, if I am employed, I will abide by all the rules and regulations of the company. I understand that the taking of drug and alcohol tests, when given pursuant to company policy, are a condition of continued employment and refusal to take such tests when asked will be grounds for my immediate termination. I further understand that this is not an employment offer either directly or indirectly implied and that this does not act as a binding employment contract. I also understand that my employment is "at-will" and may be terminated by myself or by the Company at any time for any reason or no reason at all, with or without prior notice.

Signature: _____ Date: _____

Completed applications may be faxed to 505-797-7775. Attn: Human Resources

Incomplete applications will NOT be considered.